

# ADDERBURY PARISH COUNCIL

TUESDAY 28 MARCH 2023

Clerk & Responsible Financial Officer

Theresa Goss  
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21 March 2023

Dear Councillors,

A meeting of the Parish Council will be held on **Tuesday 28 March 2023 at 7.30pm** at Church House, High Street, Adderbury to transact the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, David Hingley and Adam Nell and County Councillor Arash Fatemian are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting, including newly co-opted Councillor, Mark Gerold.  
**7.30pm – 7.35pm**

2. **Apologies for absence** - To receive any apologies for absence from the meeting.  
**7.35pm – 7.40pm**

3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**  
**7.40pm – 7.45pm**

4. **Minutes** – To consider the minutes of the meeting held on 28 February 2023 and any matters arising from those minutes. **(Attached)**  
**7.45pm – 7.50pm**

5. **Chairman's Announcements**
  - Update on works in Lake Walk
  - Update on meeting between Chairman and new Head Teacher and Chair of Governors at Christopher Rawlins Primary School.
  - Footpath on Berry Hill Road
  - Memorial Health and Safety Testing Policy**7.50pm – 7.55pm**

6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.  
**(10 minutes maximum/3 minutes per person)**  
**7.55pm – 8.05pm**

7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors. **8.05pm – 8.15pm**
8. **Planning**
- i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**  
**8.15pm – 8.25pm**
9. **Village Matters**
- i) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**
- ii) The Community and Sports Centre Project (Milton Road) - To receive a progress report on the building project and an update on the grant funding/fundraising organised by the Parish Council & Working for Adderbury Community (WFAC) Working Group, including the new 'Buy-A-Brick' campaign. **(Report to follow)**
- iii) The Coronation of HM King Charles III – To discuss arrangements for the village event to mark the coronation of HM King Charles III on Saturday 6 May 2023.
- iv) Area Weight Restriction Engagement – To makes comments on the County Council's consultation relating to the movement of heavy goods vehicles. **(Information previously circulated)**
- v) Annual Parish Meeting (APM) – To note that the APM is being held on Wednesday 5 April 2023 at 7.30pm at the Methodist Church. The main items will be an update on the project for a new Community and Sports Centre on Milton Road, the Chairman's annual report and the annual Financial Report.
- vi) Traffic Calming Working Group – To note the minutes of the Working Group meeting held on 21 February 2023. **(Minutes to follow)**  
**8.25pm – 8.50pm**
10. **Parish Council Matters**
- i) Staffing Committee – To note the minutes of the Staffing Committee held on 21 March 2023. **(Minutes to follow)**
- ii) Health and Safety:-
- To note the play area inspection at The Rise from Councillor Simon Davies;
  - To note the play area inspection at the Lucy Plackett Playing Field from Councillor Simon Davies; and
  - To note the inspection at Adderbury Lakes from Councillor Diane Bratt.
- iii) Parish Council Newsletter – To discuss the contents of the next Newsletter.  
**8.50pm – 9.00pm**
11. **Finance**
- i) Approval of Accounts for Payment, Income, Uncashed Payments and Bank Reconciliation - To approve the accounts for payment and note the income received since the last meeting, the uncashed payments and the bank reconciliation. **(Reports to follow)**

ii) Financial Report - To note the financial report. **(Report to follow)**  
**9.00pm – 9.10pm**

12. **Correspondence** - Items of correspondence will be circulated to members.  
**9.10pm – 9.15pm**

**The Lucy Jane Plackett Charity**  
(No Items)

13. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm and Church House, High Street, Adderbury.

- 5 April 2023 (Annual Parish Meeting at the Methodist Hall)
- 25 April 2023
- 23 May 2023
- 27 June 2023
- 25 July 2023
- 12 September 2023
- 24 October 2023
- 28 November 2023

**9.15pm**

14. **Items for the Future Agendas/Items of Information**

- Induction for Councillors
- The Pound

**9.15pm**